

Checklist for Project Presentation

Name: _____

Trait	Score	Weight	Grade
<i>Context:</i> The speaker motivates the central result and indicates its relationship to other areas.	0 1 2 3 4 5	3×	
<i>Background:</i> The necessary background and notation are introduced efficiently.	0 1 2 3 4 5	2×	
<i>Mathematics:</i> The talk communicates the central mathematical ideas without being overly explicit or detailed.	0 1 2 3 4 5	3×	
<i>Example:</i> A concrete example illustrates the main result.	0 1 2 3 4 5	2×	
<i>Organization:</i> The organization enhances the central idea. The order, structure and presentation of information is compelling and holds the audience's attention.	0 1 2 3 4 5	3×	
<i>Flexibility:</i> The speaker adjusts to the audience and surroundings.	0 1 2 3 4 5	2×	
<i>Visual material:</i> "Write large, write neatly and do not write much."	0 1 2 3 4 5	2×	
<i>Technique:</i> "Speak loudly, avoid mannerisms and do not stand in front of what you have written."	0 1 2 3 4 5	1×	
<i>Speed:</i> Slow enough for the audience?	0 1 2 3 4 5	1×	
<i>Length:</i> The talk finishes in the allotted time.	0 1 2 3 4 5	1×	

Total:

Comments:

Explanation of Scores

5	Strong	Shows control and skill in this trait; many strengths present.
4	Competent	Strengths outweigh the weaknesses; a small amount of revision is needed.
3	Developing	Strengths and need for revision are about equal.
2	Emerging	Need for revision outweighs strengths.
1	Not Yet	A bare beginning.
